



# EL RENO

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## Community Development Department

101 N. Choctaw El Reno, OK 73036 • (405)-295-9317

### Lot Split / Lot Merge / Lot Line Adjustment

#### APPLICANT INFORMATION

Property Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Zip code: \_\_\_\_\_

Subject Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_ PUD: \_\_\_\_\_

Designated Representative (If any): \_\_\_\_\_ Relationship: \_\_\_\_\_

Designated Representative's Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

#### PROPERTY INFORMATION

Platted     Unplatted    Subdivision: \_\_\_\_\_ Lot(s): \_\_\_\_\_ Block: \_\_\_\_\_

Property Address: \_\_\_\_\_ Current Zoning: \_\_\_\_\_

#### Please attach the following to your application:

- Full Legal Description of the Property (i.e. Deed)
- Reasoning for Lot Merge or Split
- Current Deed and New Deeds
- Accurate survey of current lots/tracts and current site conditions/improvements prepared by a licensed surveyor. Note: Other documents may be requested. See the Lot Split Information Sheet for more information.
- Check made out to the City of El Reno for the application fee of \$100/Unit.

§312-20 – The lot size, width, depth, shape, orientation, and minimum building setback lines shall be appropriate for the location of the subdivision and the type of development.

§361-12 – An improved lot shall not hereafter be divided into two or more lots unless all lots resulting from such division comply with all the applicable yard, space, area, parking and loading regulations of the zoning district in which located. Lot dimensions and building lines shall conform to the existing zoning regulations. Each lot shall have access and front upon a public street. Double frontage lots should be avoided except where their use will produce definite advantages in meeting special situations in relation to topography and proper land use. Side lot lines shall be substantially at right angles or radial to street lines.

**Signature:** \_\_\_\_\_ **Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

#### OFFICE USE ONLY

Date Filed:	Date Payment Received:	PC Date:	PC Action
			<input type="checkbox"/> Approve <input type="checkbox"/> Deny Date: _____