



Portable Storage Unit Application

APPLICANT INFORMATION:

Applicant Name: _____ Phone: _____

Subject Address: _____ City: _____ State: _____ Zip: _____

Email: _____

NOTE: §361-16 (B)

Single-family, two-family residential, and agricultural zoning districts:

- Long-term use of storage units is not permitted.
- If only on property for 7 days, a permit is NOT required.
- For a period longer than 7 days, a permit is required. The property must also have an active building permit for construction, remodel and/or repair of the main structure in effect. The portable storage unit may remain as long as the building permit is in effect for the property but may not be delivered until a building permit is obtained.
- No more than 1 portable storage unit per dwelling unit shall be permitted to be placed on a single-family or two-family residential property.
- Stacking of portable storage units is NOT permitted.
- Portable storage units may NOT be placed on the right-of-way or in any manner that creates a traffic visibility obstruction.
- Must be placed on asphalt or concrete surfaces ONLY.
- Must be located behind required setback.
- **There is no permit fee.**

Agricultural Uses:

- Portable storage units may be used at any time on parcels with a minimum size of 5 acres and used for agricultural purposes.
- No permit is required if lot is over 5 acres and used for agricultural purposes.

Office, Commercial, Industrial, and Multi-family zoning districts:

- Portable storage may be used for storage in the office, commercial, industrial, and multi-family zoning districts unless prohibited by a planned unit development or other special zoning requirement. No building permit needs to be in effect for construction, remodel, and/or repair of a structure on the property, the following requirements must be complied with:
 - A permit MUST be obtained, **application must include a site plan** indicating the placement of such portable storage unit and the distances from the existing building(s) & property lines.
 - Must be placed at least 15 ft away from any fire hydrant, shall not block any fire lane, and shall not block any means of egress of any building.
 - Shall not occupy any required parking space and shall not block any driving lane which would interfere with the flow of traffic.

- Shall not be placed in front of a building.
- Shall be located only upon an improved surface of asphalt or concrete.
- Shall NOT be placed on/over any dedicated drainage and/or utility easement.
- Shall not be kept on site for any period longer than 6 months.
- A permit fee is established by the City Council, for each portable storage unit must be submitted with the permit application.
- Must be placed within the required setbacks.

For all types of zoning:

- This section will not prohibit the use of storage containers as inhabitable or occupiable buildings when in compliance with all applicable building and zoning regulations (including façade regulations).
- Mobile offices may only be used when it meets the building and zoning requirements for Modular or Manufactured Buildings, Mobile Home for Office, or similar use.

All portable storage units existing prior to the adoption of §361-16 (B) has 60 days to remedy or remove the storage unit upon receipt of notice from the Community Development Department.

Signature: _____

Date: _____