



**EL RENO**  
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## Community Development Department

101 N. Choctaw El Reno, OK 73036 • (405)-295-9317

### Roofing Permit Application

#### APPLICANT INFORMATION

Owner Name: \_\_\_\_\_ Owner Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Project Address (if different): \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

OR (if un-platted): Attach legal description of property to application.

#### TYPE OF STRUCTURE

☐ Primary Structure (House, Duplex) ☐ Addition to Existing Structure ☐ Accessory Structure

#### WORK BEING PERFORMED

☐ Complete Tear-Off & Re-Roof of structure (Tear-Off required if more than 2 layers)

☐ Repair Roof Structure

☐ Over-lay

#### ROOF COVERING

What type of covering is currently on the roof? \_\_\_\_\_

When the job is complete how many layers will there be? \_\_\_\_\_

What type of roof covering will be used for this job? \_\_\_\_\_

Estimated Value of Projects? \$ \_\_\_\_\_

#### CONTRACTOR INFORMATION

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

#### CERTIFICATION

I hereby affirm that I have been authorized by the property owner(s) to apply for and undertake all work described, and that the entire project conforms to the Code of the City of El Reno, Oklahoma, State Statutes, and all Federal Regulations. I acknowledge that only contractors holding state and local licensing may perform electrical, mechanical, and plumbing work. I understand that only the work described in the plans is eligible for permitting, and I attest that all minimum required insurance will be maintained during construction.

I attest to the truth and correctness of all facts and information presented in this application and agree to pay all fees as required.

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_