



City of El Reno Parks & Recreation

Amy Smith – Director

1300 E. Elm St. El Reno, OK 73036

Telephone 405-295-9325 vbaker@elrenook.gov

Adopt-A-Park Application

Name of Group/Organization: _____

Check One:

Are you a: Business Non-Profit Group School Church Other: _____

Primary Contact Information:

Name: _____

Mailing Address: _____

Phone Number: _____

Email: _____

Alternate Contact Name: _____

Phone Number: _____

Email: _____

We would like to adopt the following park or opening space:

- | | | |
|---|--|--------------------------------------|
| <input type="checkbox"/> Ashbrook Complex | <input type="checkbox"/> Gadberry Park | <u>Right of ways</u> |
| <input type="checkbox"/> Adams Park | <input type="checkbox"/> Lake El Reno | <input type="checkbox"/> Hwy 66 East |
| <input type="checkbox"/> Burton Park | <input type="checkbox"/> Legion Park | <input type="checkbox"/> 81 South |
| <input type="checkbox"/> El Reno Cemetery | <input type="checkbox"/> Rinehart | <input type="checkbox"/> 81 North |
| <input type="checkbox"/> Frank Knight | <input type="checkbox"/> Webster Park | <input type="checkbox"/> Sunset West |

Type of adoptions available (Please check your preference)

Care-Giver

- Litter Control (minimum of twice per month)
- Litter control and Supplemental mowing/grass edging
- Landscaping improvements (upon approval of Park Board)
- Special Projects—Obtain current list from Park Department.
- Painting and/or refurbishing of facilities that need attention
- Capital improvements/additions

Financial Contributor

- General park care or Specific Project*

- Amount \$ _____

Recognition

- Do you wish to be included on our Contributors List? (Yes/No)

Volunteers

- How many volunteers do you expect to help fulfill your adoption commitment? _____

The Adopter Group commits to do the following:

- Organize a clean-up/improvement day at least once a month from April – October each year, providing a monthly update of adoption activities to the Parks Department and report vandalism, broken equipment, or any facility concerns to the Parks Director within 2 business days.
- Clean-up days include the following eligible activities.
(Must be approved by Parks Department)
 - Landscaping (pulling weeds, planting flowers, watering or mulching)
 - Pick up litter and debris and place in provided trash containers
 - Repaint equipment and graffiti removal
 - Sweep court surfaces and rake & level playground surface material
 - Promote and market your park around town.

What is required to adopt a park?

- Fill out an adopt a park application
- Set up meeting with the parks and recreation superintendent to discuss adoption details and create a park work plan based on adopted park and group needs.
- Application must get approval from Park Department.
- Complete assigned parks required clean up events.
- Complete post event report and send to the parks department at vbaker@elrenook.gov

Adopter Locations:

1. Adams Park
2. Ashbrook Complex
3. Burton Park
4. El Reno Cemetery
5. Frank Knight Park
6. Gadberry Park
7. Lake El Reno
8. Legion Park
9. Rinehart Park
10. Webster Park
11. HWY 66 East
12. 81 South
13. 81 North
14. Sunset West

What type of duties are required in adopted parks?

- Picking up trash and litter
- Raking leaves and pulling weeds
- Fluffing playground sand or wood chips
- Wash playground equipment with water
- Wash picnic tables and benches with water
- Sweeping hard surfaces (i.e. Sidewalks, basketball & tennis courts)
- Reporting vandalism, unsafe conditions and or necessary repairs
- Special projects may be assigned by the parks and recreation staff

Who can adopt a park?

Any local group such as families, individuals, businesses or other nonprofit organizations can "adopt" any park in El Reno. Some parks are larger and can be adopted by multiple groups or organizations.

Is it free to adopt a park?

It is free. However, time commitments are needed to complete clean-up tasks.

Are there supplies for the park clean up?

Organizations are required to provide their own equipment. A suggested list would include: rakes, gloves, dust pans, brooms, buckets and simple green. El Reno Parks and Recreation will provide trash bags for groups cleaning the parks. Bags can be picked up at the Cemetery Office 1300 E. Elm St., M-FR 8am – 5 pm.

Is there any recognition for participating in the adopt-a-park program?

Absolutely! Adopt-A-Park participants deserve recognition for all they accomplish at their adoptive sites. Adoptive groups/individuals will be identified with a sign located at the adopted location and will have the opportunity for recognition on City of El Reno social media platforms. Adoptive groups/individuals will also be given a certificate after each year completed.

As a Caregiver

- Keep litter picked up
- Help mow, sow or landscape

As a Contributor:

- Give us your ideas
- Fund a piece of playground equipment
- Purchase trees

- **Donate picnic tables, lighting or other park improvements (upon approval of the Park Board)**