



NOW HIRING:

SENIOR CENTER COORDINATOR

APPLICATION DEADLINE

Open until position is filled.

REQUIREMENTS

We're searching for an enthusiastic, outgoing and organized individual for a part-time position as a coordinator at the Senior Center. Help our community while providing an inviting space for mature adults 55 and older. The coordinator will work Monday through Friday for 20-25 hours a week.

- Plans, organizes and coordinates the development and implementation of community recreation and human service programs for senior adults
- Plans, organizes and coordinates daily lunch service
- Organizes and supervises classes, workshops and activities for senior adults engaged in recreation programs and co-sponsored programs.
- Provides information and referral services for a variety of social services available to senior adults in the community
- Promotes interest and provides information regarding senior adult programs to community leaders, recreation officials, community service groups, other departments, and the general public

SALARY RANGE

Starting at \$16/hr

JOIN OUR TEAM!

101 N. Choctaw Ave., El Reno, OK 73036 | 405-262-4070 | elrenook.gov