Marijuana Facility Permit Checklist

The City of El Reno Fire Department bases the permit requirements from the 2015 International Fire Code. These are minimum requirement that are needed for permit review and additional information may be required. If a new building is to be constructed a building permit package must be completed as well. An onsite inspection will be required to verify all information.

Fill in the blank

_____ **Type of Facility- Grow, Dispensary, Medical- Infused Products Bakery**

_____ **Type of extractions: Butane, Propane, Heptane, CO2, or if other please list.**

_____ **Extraction Model** _____ **Serial Number**

_____ **Sqft. of Building**

ADDRESS OF BUILDING-

Outside Items	Yes	No	N/A	Location
Address numbers correct and visible from street	☐	☐	☐	
Knox equipment – padlock or knox box	☐	☐	☐	
NFPA Placards	☐	☐	☐	
Exits discharge to public way	☐	☐	☐	
FDC Access	☐	☐	☐	
FDC Readily Visible	☐	☐	☐	
Fire lane signs	☐	☐	☐	

Sprinkler System/Fire Alarm	Yes	No	N/A	Location
System required (F-1, over 12,000sf)	☐	☐	☐	
Sprinkler inspection current	☐	☐	☐	
Deficiencies corrected	☐	☐	☐	
Wrench and spare heads available	☐	☐	☐	
Riser room readily accessible – no storage	☐	☐	☐	
FACP readily accessible – no storage	☐	☐	☐	
Normal condition – no faults, troubles, alarms	☐	☐	☐	
Alarm system inspection current	☐	☐	☐	
18” clearance between storage and sprinkler heads	☐	☐	☐	
Ceiling tiles missing	☐	☐	☐	

Electrical	Yes	No	N/A	Location
Grow lights listed	☐	☐	☐	
Open outlets, j-boxes, panels, wiring	☐	☐	☐	
Extension cords being used	☐	☐	☐	
Other listed equipment (pumps, ovens, freezers,	☐	☐	☐	

Combustible Storage	Yes	No	N/A	Location
Blocking means of egress	☐	☐	☐	
In electrical, mechanical, equipment rooms	☐	☐	☐	
Orderly, stable, away from heat sources	☐	☐	☐	
Outside – not within 10' of lot lines	☐	☐	☐	
Under stairs	☐	☐	☐	

Exits	Yes	No	N/A	Location
Bolt locks/security bars	☐	☐	☐	
Single motion egress	☐	☐	☐	
Double keyed indicating lock on front door (s)	☐	☐	☐	
This door to remain unlocked sign	☐	☐	☐	
Emergency lights	☐	☐	☐	
Internally illuminated exit signs	☐	☐	☐	
Security grille secured (no more than 50% of exits)	☐	☐	☐	
Exit doors open easily	☐	☐	☐	
Free of obstructions	☐	☐	☐	

Extinguishers	Yes	No	N/A	Location
Minimum 2A; 10BC	☐	☐	☐	
Visible and readily accessible	☐	☐	☐	
Current inspection	☐	☐	☐	
Properly mounted	☐	☐	☐	
Within 75 ft of all locations	☐	☐	☐	

Special Hazards	Yes	No	N/A	Location
CO2	☐	☐	☐	
Hazard detectors/alarms	☐	☐	☐	
C1/D1 or C1/D2 room	☐	☐	☐	
Hoods, suppression system	☐	☐	☐	
Ventilation	☐	☐	☐	